

# Board Meeting Minutes

10 May 2023 5:00-7:00 PM

Parkwood Community Center

41 Green Meadow Dr., Sequim

Revised 7/3/2023

Board Meeting Notes

Meeting Date: May 10, 2023

Report Date: May 21, 2023

By Jennifer Cox, Secretary

Attending: Arvo Johnson, Katinka Nanna, Janice Drickey, Janie Dicus, David Goose, Lynda Schroeder, Jennifer Cox

## 1. Open Discussion with Sequim Picklers Members (15 minutes)

Mary Helen reported that she was thrilled that we have so many candidates for the Board of Directors' elections this year. Mary Helen complimented (David) Goose and Gayle Powers on the Sunday Stepping-Up Advanced Beginners' Classes and on the Beginners' Classes. She also complimented the email that went to the members about the Wild West Annual Board Meeting and Party.

## 2. Financial (*Treasurer Katinka Nanna*) Current Status

- Checking: \$15,939
- Savings: \$12,565
- CD \$50,885
- TOTAL \$79,389
- Business and Occupation tax Filed.
- WA State business license renewed.
- WA State nonprofit Annual Report filed.
- Participant Liability Ins acquired and forwarded to the City for Sequim Fling
- Have sold \$800 of Sequim Picklers' T-shirts since they went on sale in March.
- The Club's Liability insurance has been approved and is on file with the City for coverage during the Sequim Fling Tournament.

Discussion of proposed 2023/2024 Budget

- DOCO Goose would like the Club to purchase two more Rebounder Boards with racks. After discussion with the Board, it was decided to set aside money to buy one Rebounder Board for July and put another in the budget for a later time.

- Goose would like the Board to set aside \$500 to hire a pro from outside the area to teach a class.

*MOTION: A motion was made by Katinka Nanna and seconded by Lynda Schroeder that we get more information from Goose about what it would cost and set aside funds not to exceed 1000 in the budget. The board voted in favor of the motion.*

**\*\*Motion: A motion was made by Katinka Nanna and seconded by Lynda Schroeder that we get more information from Goose regarding what it would cost for getting a pro to come in and give lessons to the club. The motion passed unanimously. amended 7/3/2023 by majority vote.**

- Goose recommended setting aside money to purchase goodie bags, food, etc. for the Blue Hole Bash Tournament planned for September.
- Badges budget – \$1.000

### 3. Court Activities Report (Director of Court Operations David Goose)

#### Big Dill Fun Day

- 40 people signed up and five on the waiting list.

#### Playing Port Townsend

- In the works: A Mixer between our Club and Port Townsend's Club for Aug. 26

Update on meeting with the City of Sequim about courts at Carrie Blake Park • Goose would like to discuss the \$250 SEP requirements for all day use with the city. Bainbridge Island play

- Goose will investigate this event for this year. Arvo will get Goose the contact information.

What power does the court committee have?

- Process: Committee brings the event details to the Board for any event that costs money. We need to notify the City three months in advance of an event. If anything is purchased, the purchasers (PCOC) need to give Goose the receipts and he signs them and passes them along to the Treasurer.

*VOTE: August 26<sup>th</sup> Port Townsend Mixer and September Bainbridge Island Mixer Goose makes a motion to spend \$250 for each Mixer Katinka seconds and Jennifer, Arvo, Janice, Janie, and Lynda approve.*

### 4. Membership Update (Membership Chair Janie Dicus)

Latest membership numbers and reminder to members to check the contact list for accuracy. • 447 Members

- BEGINNERS' CLASS HAS MOVED TO 3:00

Advance Planning for the Annual Membership Meeting and Party June 17

- Party - Western theme

- Volunteer committee – Janie will set up an online sign-up to volunteer.

## 5. Communications Update (*Director of Communications Janice Drickey*)

Check in on where we are currently on the Renewals/Election “Road Map” (schedule) and discuss any changes needed in dates, times, or scheduled items

[\[DOCUMENT ATTACHED TO THESE MINUTES\]](#)

“Assign” articles/items planned for upcoming newsletters:

- Saturday, May 6: Special Election Issue — featuring photos and bios of candidates; Invitation to May 10 Board Meeting with link to Agenda
- Saturday, May 13: Big Dill Fun Day Event, Important Election Dates; Save the Date for the Annual Membership Board Meeting & Party Saturday, June 10: Annual Membership Meeting & Party — food assignments, games, prizes, etc.; Important Election Dates; Voting as Easy as 1-2-3
- Thursday, June 22: Election results announced; 2023/2024 Board of Directors presented; Thank-you to Nominating Committee
- Saturday, July 6: President’s Farewell Message; Remarks from new Board members; Final thoughts from outgoing Board members

## 6. New Business

Arvo provided an update on the progress of the Nominating Committee

(Arvo) • President Candidates: Daryl Ness and Pauline Geraci

- Treasurer: Kanka Nanna and Mika Nel
- Membership Chair: Libby Hartman Jennifer Perdue
- Director of Communications: Tanya Baumgardner
- Director of Court Operations: David Goose

Permanent file of Membership & Liability (M&L) Forms (Kanka)

- Kanka asked if there existed a folder with all members’ Membership & Liability forms Janice said she has been keeping them in a personal folder during her term as Director of Communications. Kanka asked if she could transfer that folder of M&L forms to the Club Secretary to put on Google Drive, so we can keep a permanent record of them.

Organization Chart needs to be updated (Kanka)

- Kanka pointed out that the Club’s Organization Chart was still outdated. Janice said she had tried twice during her term to get input from the Board on updating the Org Chart but had not received much response. Janice pointed out that updating the Org Chart requires input from all Board members. She said she would send out a request for information to each Board Member after the Board Meeting and would have a short return window so she can get the information she needs to update the Org Chart for the new Board and to add to the website.

Next Board Meeting June 17, 2023 — This will be the Annual Membership Board Meeting & Party at the Guy Cole Center, 12-4 p.m.

Committees:

- Tournament Committee (Goose, Kanka, Arvo)
- Pickleball Court Operations Committee (Goose)
- Bylaws Committee Update (Kanka)

Tickler:

- Business and Occupation tax due January 2024.  
[Action Treasurer](#)
- 501c3 990N form for the end of 2022 due no later than April 2024 [Action Treasurer](#)
- WA State nonprofit Annual Report due April 30, 2024  
[Action Treasurer](#)
- WA State business license renewal due April 30, 2024.  
[Action Treasurer](#)
- 2024/2025 Nominating Committee appointed due January 2024. [Action President](#)
- CD Mature Date January 21, 2025.  
[Action Treasurer](#)