

**Sequim Picklers**  
PO Box 3441  
Sequim, WA 98382  
**Board of Directors Meeting**  
November 18, 2018  
The Lodge  
660 Evergreen Way, Sequim

Prior to the meeting the new USAPA District Ambassador for Northwest Washington Coastal, Kathryn Thomas, addressed the board. Kathryn recently moved to the area. Part of her remit is to identify the pickleball courts in the area, identify the needs of local players and find people willing to be ambassadors. Her intention is to have the Port Angeles, Sequim and Port Townsend clubs coordinate so that events are not held at the same times. She will be the go to person for clinics, additional referees and lines people and free items for tournaments.

- 1. The President** called the meeting to order at 2:17 PM. Board members present were Arvo Johnson, President; Debbie Madden, Vice President; Pam Woodruff, Secretary; Roger Mull, Treasurer; Christy Marazon, Director of Court Operations; Cathy Hathaway, Director of Communications; Warren Mecca, Membership Chair. Club Members present included: Mary Helen Benapfil, Denise Cordero, Margie Rone, JoAnne Yerkes and Richard Cary.
- 2. Quorum:** The Secretary determined a quorum was present.
- 3. Secretary's Report:** The Secretary moved to approve the minutes of the September 30 2018 meeting and accept the pre-submitted report from the Treasurer. Seconded by the Vice President. The motion was unanimously approved.
- 4. Adopt-A-Highway:** The Secretary moved that the club adopt a section of Highway 101 under Washington State's Adopt-A-Highway program. Seconded by the Vice President. The coordinator for this will be JoAnne Yerkes, for at least the first year. It will involve clean up four times a year of the section between Dryke Road and Shore Road. Volunteers will be sought via email and the newsletter. The state provides all the equipment needed. The motion was unanimously approved.
- 5. Visitor Fees:** The Communications Director moved to approve the revised visitor policy formulated by the Fee Policy Committee. Seconded by the Vice President. The motion was unanimously approved. Appreciation was expressed for the work of the committee.
- 6. Active Military:** The Membership Chair moved to allow active military members and their spouses to play for free. Seconded by the Secretary. The motion was unanimously approved.
- 7. Treasurer's position:** The Vice President moved to accept the resignation of the Treasurer. Seconded by the Secretary. The nominating committee will be contacted to propose a new Treasurer. The motion was unanimously approved.
- 8. Newsletter:** The Treasurer suggested that the fiscal year-to-date profit and loss statement be shown in the newsletter. The Vice President suggested asking for suggestions for the newsletter content at the next Members' Meeting.
- 9. Amazon Smile:** The Vice President moved to register the club in the Amazon Smile program to have the opportunity to receive donations from Amazon based on purchases. Seconded by the Director of Court Operations. The program will be publicized on the web site and in the news letter. The motion was unanimously approved.

10. **Sequim Family Advocates:** The Vice President moved to donate \$2000.00 to the Sequim Family Advocates (SFA) in appreciation of the support they have given the club in the last two to three years. Seconded by the Director of Court Operations. The generous support of the SFA in accounting and banking matters has saved the club many thousands of dollars. The motion was unanimously approved.
11. **Behavior Subcommittee:** The Director of Court Operations moved to form a Behavior Subcommittee with a mission to come up with a policy to address infractions of the club rules and poor conduct. Seconded by the Membership Chair. The motion was unanimously approved
12. **Member Tags:** The Membership Chair moved to approve expenditure of \$136.56 to purchase 500 new member cards to replace the current laminated cards. Seconded by the Vice President. The new cards will have the club logo and could be used for discounts at local businesses. They will initially be distributed at the upcoming Holiday Party. The motion was unanimously approved.
13. **Strategic Plan Review:** The Vice President moved to form a Strategic Planning Subcommittee with a mission to formulate a financial plan for the next two to five years and to expand on the current Strategic Plan. Seconded by the Director of Court Operations. The motion was unanimously approved.
14. **Holiday Party:** The Membership Chair and the Director of Communications reported that the party would be from 2:00 to 6:00 pm or later on the 1st December 2018. There will be games, including a Dink contest, and a children's table.
15. **Amenities:** The Vice President moved to approve \$3000.00 for the Amenities committee to buy benches and tables for the Carrie Blake courts. Seconded by the Director of Court Operations. The motion was unanimously approved.
16. **Member comments:**
  - a. **Margie Rone** encouraged the Amenities Committee to communicate with the members about the items being considered
  - b. **Richard Cary and Denise Cordero** enquired about a larger sign for Christiane Johnson on court 4. There have been discussions with the city and it is in the works.
  - c. **JoAnne Yerkes** suggested that the Amenities Committee engage with the membership on the amenities wanted.
  - d. **Mary Helen Benapfil** stated that the Members' Meeting went well and enquired about any follow up. In response to members questions about the shed, it was clarified that Home Depot, the Rotary Club and club members had all contributed to it.
  - e. **Warren Mecca** stated that signed member waivers will be stored in the shed once it is ready.
17. **Next meeting:** The next meeting will be during January 2019.
18. **Adjournment:** The Vice President moved to adjourn the meeting. Seconded by the Director of Communications. The motion was unanimously approved and the meeting was adjourned at 3:22 pm.

**Tickler:**

- *501 c3 form 990N due by 12/31 every year. Action Treasurer*
- *Federal Excise Tax due January 2019. Action Treasurer*
- *WA State Non-profit Corp annual report due. 4/30/2019. Action Secretary*
- *WA State Business license renewal due. 4/30/2019. Action Secretary*

- *SFA agreement expires **12/31/2019**. Action President/Vice President*
- *Charity state registration expires **11/30/2019**. Action Secretary*
- *Agreement with City of Sequim expires **December 14, 2037**.*
- *Challenge Grant requirements expire **February 15, 2027**.*