

NOMINATING COMMITTEE POLICY AND PROCEDURES

PURPOSE

The purpose of the Nominating Committee shall be to find members who are willing to be candidates to fill specific open positions on the Board of Directors, which shall include President, Vice President, Secretary and Treasurer each year, and shall include any of the following positions where present terms may be expiring: Director of Communications, Director of Court Operations, and Membership Chair. (Expiring term information shall be obtained from the Secretary, who maintains a current list of term limits.)

POLICY

Any adult club member in good standing shall be eligible to run for any open office of his/her choice. It will be up to the voting membership to determine the suitability of any candidate to fill a position on the Board.

PROCEDURE

By March 1 of each year, the SP President shall appoint, with the approval of the Board of Directors, a Nominating Committee to find candidates to run for open Officer and Director positions for the SP. Each member of the Nominating Committee shall receive a copy of this policy and will acknowledge receipt of the same within fourteen days. Candidates shall be furnished job descriptions of the open positions and shall select the position for which he/she feels qualified and comfortable in filling. It shall be the goal of the Nominating Committee to locate a minimum of one, but preferabl[e]y two or more candidates, for each open position, and to accept as many candidates as are willing to be placed on the slate. Candidates may, if they wish, provide a paragraph, not to exceed 150 words, describing their qualifications for the position and their vision for the club. They may also provide a photograph of themselves. The Nominating Committee may ask for Board or membership assistance in recruiting nominees, and the Board, and members, may freely suggest

nominees.

The Nominating Committee shall present the slate to the Board of Directors, no later than the third week of April. The slate of candidates that is presented will be signed by all members of the Nominating Committee; electronic signatures are acceptable. The Director of Communications shall announce the candidates to the general membership no later than May 1 of each year.

The Nominating Committee shall introduce all candidates to the Annual Meeting attendees, including any candidates nominated from the floor. The Nominating Committee shall prepare ballots for the Annual Meeting. The ballots shall contain the names of the candidates announced to the membership and shall have space to list any write-in candidates who might be nominated at the Annual Meeting. Once the candidates have been introduced and the Nominating Committee has distributed the ballots, the President shall ask members to vote and shall request that the Nominating Committee tally the votes. The results of the election shall be handed to the President, who will announce the new officers and directors, who will take office on August 1 of that year.

Written: April 2018 Approved: April 22, 2018 Amended
June 2021 Approved